FCT Board of Directors

23 Feb 2015

The meeting was called to order at 6pm, by Chairman, Mike Markley.

Those in attendance: Mike Markley, Tim Kirk, Jonathan Caron, Mariellen Hagy, Steve Heyda, Laurie Bersack. Guests: Don Richardson. Missing: Sandy Steinmeyer, Crystal McKinsey and Rick Davis.

1. **November Meeting**: No printed minutes were available to read so approval of minutes was postponed.
2. **Treasurers’ Report**: Mariellen referred us to the Profit/Loss Statement and noted that Box Office and Business Sponsors revenue are both down, but production costs are down as well. Consequently, we have only a .03% overall differential between 2013-14 and 2014-15 seasons and should be on track for similar profitable year. Steve moved we accept the report. Jonathan seconded. The report was approved.
3. **Executive Committee Report**: The board reviewed the minutes from the last three meetings and presented the action items for approval by the board.
* Scholarship Committee required three parts to complete.
1. Steve Heyda moved the scholarship committee designate a committee of 5 and the committee must have at least one board member, paid FCT memberships and over 21 years of age. Tim seconded. The motion passed.
2. Steve Heyda moved FCT give $1000.00 scholarships for a maximum of 4 for year 2015. Jonathan seconded. Motion passed.
3. Mariellen Hagy moved all raffle proceeds designated for scholarships go in a separate bank account. Steve seconded. The motion passed.
* The budget for “Little Mermaid” was proposed. Steve moved it be approved. Mariellen seconded. Motion passed.
* Mike has an appointment with Larry Miller of Parks and Recreation (P&R) on Thursday, 26 Feb at 6:00 p.m. to talk about the theater seats, fixing the furnaces, fixing the lock system and the fire marshal report. All of this in preparation to write a letter to P&R to get these action items concluded.
* Proposed season for 2015-2016: See attached.

4. **Business:**

* Mike wrote a grant to Jack Kent Cook Foundation for $12,000.00 to fund 3 interns for summer 2015 to work with the youth showcase program in directing, producing and technologies all culminating with a manual for future youth productions.
* VCA General Operating Support Grant Grant-Mike is working on finalizing for submission this week. Grant is due March 2.
* FCT FY2015-FY2019 Strategic Plan: Mike expects to have the Revision 1 available for submission with the VCA GOS grant. The strategic plan is designed to be a living document and will be revised as activities are completed and on an annual basis. The Executive Committee will review schedule a meeting for discussion by the full Board.
* Trailer: Jonathan reported Jim Constable will paint the trailer for free if we provide the materials. HVAC is being looked at by rusty and degraded? Jonathan is evaluating options to replace the trailer HVAC system and the associated costs.
* Bar code system for costume/props-Tim will check feasibility and cost.
* 2015 Board vacancies: Terms for Tim Kirk, Mariellen Hagy and Crystal McKinsey all end in June, 2015. Tim and Mariellen expressed a desire to continue, but Mariellen would like to find a replacement for her role as treasurer. Crystal is filling remaining term of Tom Bohacek. Vacancies for these 3-year terms will be voted on at the Annual Meeting in June.
* New Business: Jonathan did a walk-through after “Wait Until Dark” strike and noted a few problems.

5. **Public Relations:** Steve reported for Christie.

* Approved additional money for advertising “Captains’ Courageous”
* Annual meeting will be 7 Jun, 1pm at the Inn at Vint Hill
* Reduced “Far From Home” show at Sibby’s, scheduled for 28 Feb, is sold out.
* Christie is trying to get Sibby’s for a Directors/Producers meeting and dinner on 15 June at 6:30pm.
* Steve volunteered to be the representative for Chamber of Commerce.

6. **Artistic:** See attached

7. **Real Estate:** Laurie reported she has communicated with Marc Goffrey, Seneca Properties, about the land they want to develop. They sell by the acre, undeveloped and still no final price. Discussion was tabled until a committee can be formed to determine our requirements, i.e. space for theater, storage, rehearsal, meeting rooms, etc.

8. **Chairman’s Minute:** Mike spoke with PSO and they are very interested in joining with FCT to form an Arts Council and move forward with creating a plan to buy property and build an arts center. Don also noted that he spoke with a representative with Allegro music center and they also shared the same vision.

Our business complete, the meeting adjourned at 8pm. The next meeting will be 18 May 2015 at 6pm.

Respectfully submitted,

Laura L. Bersack